# Complex Weavers Seminars 2026 Proposal

- 1. Name:
- 2. Address:
- 3. Phone:
- 4. E-mail:
- 5. Website:
- 6. Social Media Accounts (for promotional purposes):
  - a. Instagram:
  - b. Facebook:
- 7. Seminar Title:
- **8.** Seminar Description (between 75-150 words this description will be used for promotion and conference information as well as selection):

**9. Describe your proposed session experience** (including any hybrid collaborators, samples display, visual aids, etc.)**:** 

**10. Brief Bio** (75-100 words- this content will be used for promotion and online conference information):

- **11. References** (Two, if you have not previously taught at CW Seminars):
  - a. Reference name:
  - b. Reference contact (phone/email):
  - c. Reference name:
  - d. Reference contact (phone/email):

#### 12. Seminars you have presented at previous CW Seminars:

#### 13. Number of participants for the session:

- a. Minimum requested:
- b. Maximum requested:
- 14. Equipment A projector, sound amplification and 2 sample tables will be provided.
  - a. Additional equipment required
  - **b.** Nice-to-have equipment requested:

#### 15. List supplies needed by participants:

#### **16. Materials Fee to be charged each participant, if appropriate:**

- a. Fee:
- b. Purpose and list of materials:

#### 17. Willing to have your seminar recorded for Weavers Handshake?

Yes No Not sure

# **HELPFUL INFORMATION**

## **To Submit Proposals**

- 1. Download this form. A separate form is required for each seminar proposal.
- 2. Save it as 2026 Seminar Proposal\_(number of proposal)\_(Your name).PDF

Example: 2026 Seminar Proposal\_1\_Jennifer Moore.PDF

- 3. Using a PDF reader (Acrobat or Mac Preview were tested), open the file and click on the form fields provided to add your seminar information.
- 4. Save the file.
- 5. Close and reopen the file to confirm that your edits were saved.
- 6. Send the file via email to seminarsproposals@complex-weavers.org
- 7. We will confirm receipt of your submission.

Thanks so much for your proposal. If you need help with your digital submission, please contact us at <u>seminarsproposals@complex-weavers.org</u>.

### **Deadlines**

Proposal Submission: **May 16, 2025** Notification of Proposal Status: **July 7, 2025** Submission of electronic files for digital distribution: **April 3, 2026**