

Complex Weavers Seminars 2026 Westminster, Co • Westin Westminster Hotel June 12, 13, 14, 2026

## **Conference Description**

- There are 30 seminars during the conference: 5 sessions over three days with 6 seminars per session.
- Seminar length: 2 hours
- Format: Lecture is preferred.
- Number of participants in each seminar: Maximum around 40; may be increased or limited at the request of the leader and the discretion of the committee.

### Leaders' Conference Remuneration

- Stipend: \$200 per seminar
- Registration fee:
  - Half of fee covered for leading one seminar
  - Fee fully covered when leading two seminars
- Room and board (shared room for 3 nights)

# Seminar Proposal Guidelines

- Proposals may be submitted for as many different topics as you are willing and qualified to lead; presenters will be selected to lead no more than two seminars
- Number of seminars taught per leader: Maximum 2 different seminars
- Same seminar presented twice by one leader at discretion of committee (counts as teaching 2 seminars)
- Leaders must provide digital handout materials if applicable for distribution. CW will email all participants digital handouts prior to arrival at the Conference. Attendees may print out and bring handouts for registered seminars. No notebooks or flash drives will be provided.

NOTE: leaders may provide additional handouts in the classroom and may charge a small fee if announced in the registration materials, or they may provide the committee, within the time frame established, with material to be distributed in digital format to all registrants

- Remote instruction is permitted but must be accompanied by an in-person instructor or aide. Instructors should describe how the seminar will be conducted as a hybrid session and measures taken to ensure a seamless experience for all participants.
- Lecture format preferred. Hands-on classes allowed (but not encouraged): familiarize participants with design or technique, rather than a project.

### **To Submit Proposals**

Follow the instructions for submission on the form and send the completed form to seminarsproposals@complex-weavers.org.

If you need help with your digital submission, please contact us at the email address above`.

### Deadlines

Proposal Submission: **May 16, 2025** Notification of Proposal Status: **July 7, 2025** Submission of electronic files for digital distribution: **April 3, 2026** 

# WEAVERS HANDSHAKE

### **Requirements**

Participation in the Weavers Handshake is optional. Additional requirements and considerations follow:

- Leader agrees to facilitate the session recording by engaging in the planning process and arriving early to the classroom for sound and technology checks. Session recording may include video capture, audio capture and screen capture, still images of samples and other appropriate means to, as much as possible, capture the in-person experience for online, on-demand viewing. CW will provide technical capture equipment and personnel.
- Leader will confirm that their chosen presentation device is compatible with video capture in advance of the session so that the appropriate cables and connectors can be available for use.
- Pointing devices (lasers, etc.) that are not captured may not be used to limit the amount of post-production necessary to create clarity for Weavers Handshake participants.
- Still images of samples presented in person must be submitted to enhance the Weavers Handshake experience.
- Leader agrees to work with a CW-provided assistant who will facilitate the session by confirming tech is working, repeating audience questions so that the question and answer can be heard and understood, and other activities that minimize the impact to inperson attendees while preserving the experience for Weavers Handshake participants.

• Leader agrees to review and approve the post-produced content in a timely manner prior to publishing on the Weavers Handshake. This may include review of subtitles, chapter titles and additional content such as sample images, handouts, etc. CW agrees to make reasonable corrections to best capture the session intent.

#### Remuneration

Proceeds for Weavers Handshake are shared, after production costs, 50% for Instructors, 50% for CW. If sales do not cover production costs, there will be no additional compensation for instructors and all costs, for both production and promotion, will be carried by CW. For comparison and with no guarantee, in 2024, the instructor share exceeded the in-person Seminars remuneration.