COMPLEX WEAVERS

Proposal Requirements
Complex Weavers Seminars 2024
Wichita, KS • The Hyatt Regency Wichita
July 6-9, 2024

The Conference

- Number of seminars during the conference: 30 (5 sessions with 6 seminars per session)
- Number of participants in each seminar: Maximum around 40: may be limited or increased at the request of the leader
- Seminar length: 2 hours
- Number of seminars taught per leader: Maximum 2 different seminars
- Same seminar presented twice by one leader at discretion of committee (counts as teaching 2 seminars)
- Lecture format preferred. Hands-on classes allowed (but not encouraged): familiarize participants with design or technique, rather than a project
- Please indicate your willingness to lead a hybrid seminar (online plus in-person attendees)
- Please also indicate your willingness to have your seminar recorded for use on CW's proposed future online learning platform (with additional compensation)
- If you prefer to present from a remote location vs. in-person at the Conference, please explain your reasons, technical capabilities and experience
- CW will email all participants digital handouts prior to arrival at the Conference. Attendees may print out and bring handouts for registered seminars. No notebooks or flash drives will be provided. NOTE: leaders may provide additional handouts in the classroom and may charge a small fee if announced in the registration materials, or they may provide the committee with material to be distributed in digital format to all registrants

Leaders' Remuneration

- Stipend: $200 per seminar
- Registration fee:
    - Half of fee covered for leading one seminar
    - Fee fully covered when leading two seminars
- Room and board (shared room for 3 nights)

Proposal Requirements

- Name, address, phone number, e-mail address, web site (if available)
- Seminar descriptions (between 75-150 words) (proposals may be submitted for as many different topics as you are willing and qualified to lead; presenters will be selected to lead no more than two seminars)
- Brief bio (between 75-100 words)

- References (two, if you have not previously taught at CW Seminars)
- Topics to be presented at Convergence will not be accepted for CW Seminars
- List seminars that you have taught at CW Seminars
- Visuals (encouraged) via digital images (TIFF, JPEG) by e-mail, or USB drive for CW web site
- Minimum & maximum # of participants in seminar
- A/V equipment: indicate both required (subject to our approval) and "nice to have" **NOTE: CW will not provide digital projectors.** If your inability to bring one would prevent you from presenting, OR If you are bringing one and are willing to let another instructor borrow it, please indicate
- Please indicate your willingness to lead a hybrid seminar (online plus in-person attendees). Your choice in this will not jeopardize consideration of your proposal
- Please also indicate your willingness to have your seminar recorded for use on CW's proposed future online learning platform (with additional compensation)
- If you prefer to present from a remote location vs. in-person at the Conference, please explain your reasons, technical capabilities and experience
- List supplies needed by participants (note-taking supplies will be listed for all seminars)
- Materials fee to be charged each participant, if appropriate (e.g. for supplemental handouts, USB drives, samples)

Deadlines

Submission: April 1, 2023
Notification: July 1, 2023
Electronic files for digital distribution: May 1, 2024

Submitting Proposals

Send one copy via e-mail to:
cwseminars2024leaders@gmail.com
Or, one USB drive, or 3 paper copies via postal mail to:

CW Seminars 2024
Sheri Ward and Jenni Jimmerson
809 11th Street
Bellingham, WA 98225