

REGISTRATION INSTRUCTIONS

Clicking on the Registration Button will take you to this page:



The image shows a registration form for 'Complex Weavers Seminars 2020'. At the top, there is a logo for 'COMPLEX WEAVERS' with the tagline 'Encouraging curiosity, exploration, innovation in weaving'. To the right of the logo is the 'CITY OF KNOXVILLE' logo. Below the logo, the text 'Seminars 2020' is displayed. Underneath, the text 'COMPLEX WEAVERS SEMINARS 2020' is shown. A instruction line says 'Fill out the information below, then click Next to proceed.' Below this is a section titled 'INVITEE INFORMATION' with four fields: '*First Name:', '*Last Name:', '*Email Address:', and '*Registration Type:'. The '*Registration Type:' field is a dropdown menu. Below these fields is a link that says 'Already Registered?'. At the bottom right, there are two buttons: 'CANCEL' and 'NEXT >'. The entire form is set against a light green background.

Each registration requires a unique email address.

It is important that you select the correct Registration Type:

- Attendee – most of us
- Companion – spouses and friends who are coming but not registering for classes
- Teacher 1 – teachers who are teaching one seminar
- Teacher 2 – teachers who are teaching two seminars

SECOND SCREEN:

COMPLEX WEAVERS SEMINARS 2020

Registration Information

Item Selection

Summary

Payment

Fill out the information below, then click Next to proceed.

Personal Information

First Name: Amy
Last Name: Norris
Email Address: amyfibre@gmail.com

Home Address:

Country: USA

Address:

City:

State/Province:

ZIP/Postal Code:

***Phone:** 555-555-5555

***Name for name badge:** test

CANCEL

SAVE

SAVE AND NEXT ►

Only phone number and name for your badge are required. You can enter your address, but it is not required.

THIRD SCREEN:

The screenshot shows a registration form for 'COMPLEX WEAVERS SEMINARS 2020'. At the top, a progress bar indicates four steps: 'Registration Information' (active), 'Item Selection', 'Summary', and 'Payment'. Below the progress bar, the section is titled 'Registration Questions'. The first question is 'Pursuant to the Americans with Disabilities Act, do you require specific aids or services?'. To the right of this question is a dropdown menu currently set to 'Yes'. Below the question, there is a text input area for specifying needs, with a note: 'If so, please specify and we will do our best to accommodate you.' At the bottom right of the form are four buttons: 'PREVIOUS', 'CANCEL', 'SAVE', and 'SAVE AND NEXT'.

COMPLEX WEAVERS SEMINARS 2020

Registration Information Item Selection Summary Payment

Registration Questions

Pursuant to the Americans with Disabilities Act, do you require specific aids or services? Yes ▾

If so, please specify and we will do our best to accommodate you.

PREVIOUS CANCEL SAVE SAVE AND NEXT

This screen defaults to No, but if you have special needs, please change the answer to Yes and let us know what those needs are.

FOURTH SCREEN – top:

COMPLEX WEAVERS SEMINARS 2020

[Registration Information](#)[Item Selection](#)[Summary](#)[Payment](#)

Amy Norris

Registration

Session Registration

\$475.00

Your overall registration fee has been automatically added based on the registration type you selected on the first page.

Please select one seminar for each of the five time slots: Monday morning, Monday afternoon, Tuesday morning, Tuesday afternoon and Wednesday morning.

There are no seminar choices for Wednesday afternoon.

If a seminar you desire is full, please select both the seminar that is full **and** select your second choice for that time slot. If a space opens up in your first choice seminar, you will be moved into that class.

Your registration fee will show at the top of this page (see red box).

Scroll down to select the classes you want.

PLEASE MAKE USE OF THE WAITLIST CHECKBOX IF THE CLASS YOU WANT IS MARKED FULL. I will be working with Cathie and Diane to see if we can make changes to allow more people into sessions that fill early. If possible, I will be adding people from the waitlists manually in chronological order of registration.

FOURTH SCREEN – continuing:

Monday AM

<input type="checkbox"/> EXPLORING FOUR COLOR DOUBLEWEAVE AS A TIED WEAVE STRUCTURE (101)
Capacity Full - <input type="checkbox"/> <i>Add Name to Waitlist</i>
<input type="checkbox"/> PARALLEL PARADOX - THE CORRIS EFFECT (102)
<input type="checkbox"/> FORGOTTEN FABRICS (103)
<input type="checkbox"/> THE POWER OF BLOCK DESIGN (104)
<input type="checkbox"/> METHOD TO THE MADNESS (105)
<input type="checkbox"/> ANNI ALBERS: WALL HANGINGS FROM THE BAUHAUS PERIOD (106)

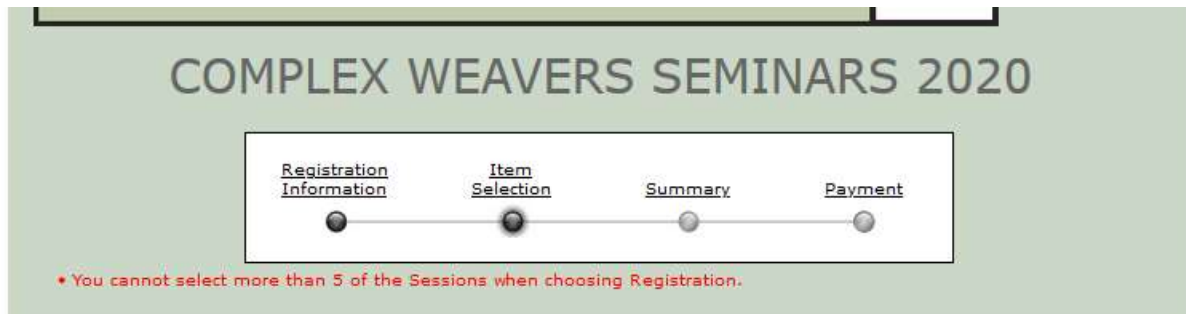
If you check the Add Name to Waitlist box (see red square above), also select another session for that time slot.

Keep scrolling down to make your selections for each timeslot:

- Monday AM
- Monday PM
- Tuesday AM
- Tuesday PM
- Wednesday AM

If clicking Save and Next doesn't take you to the next screen, check the top of the screen for an error message.

Here are two that you might receive:



Make the necessary correction(s) and click Save and Next.

FIFTH SCREEN:

COMPLEX WEAVERS SEMINARS 2020

Registration Information

Item Selection

Summary

Payment

Answer the questions below and then click Next.

AMY NORRIS

Registration (Attendee)

Which of the following Study Group meetings do you plan to attend?

☐ Archaeological Textiles

☐ Bateman Study Group

☐ Beriau Study Group

☐ Beyond Plain Weave Garments

☒ Designing Fabrics

☐ Dimensional Texture

☐ Double Harness Study Group

☐ Double Weave Study Group

☐ Early American Coverlets and Counterpanes

☐ Early Weaving Books and Manuscripts

☐ Fine Threads

☐ Jacquard Study Group

☐ Kumihimo

☐ Preserving our Past: Index and Scrapbook of 20th Century Handweavers

☒ The Sixteens

☐ Sample Exchange the Old-Fashioned Way

☐ Tied Weaves Study Group

☐ Twenty-four, More or Less

◀ PREVIOUS

CANCEL

SAVE

SAVE AND NEXT ▶

Please select all Study Group meetings you would like to attend so we can schedule the meetings in the right size rooms.

SIXTH SCREEN:

COMPLEX WEAVERS SEMINARS 2020

Registration Information

Item Selection

Summary

Payment

Your registration is almost complete. Please review your registration below and if everything is correct, click Next or Finish.

REGISTRATION SUMMARY

CANCEL

NEXT ►

Amy Norris ([Edit](#))

Email Address: amyfibre@gmail.com	Phone: 555-555-5555
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Name for name badge:
test

Home Address:
USA

Questions

REGISTRANT INFORMATION

Pursuant to the Americans with Disabilities Act, do you require specific aids or services? Yes

REGISTRATION

Which of the following Study Group meetings do you plan to attend? Designing Fabrics, The Sixteens

Agenda

WAITLISTED ITEMS

Exploring Four Color Doubleweave as a Tied Weave Structure

Agenda Items

Registration

Sessions

Anni Albers: Wall Hangings from the Bauhaus Period

Designing for Warp and Weft Ikat

Near History Weaving from 1876

Re-Sparking Creativity

Turned Tied Weaves with More Colors and More Ties

CANCEL

NEXT ►

Confirmation screen.

SEVENTH SCREEN:

Registration Information

Item Selection

Summary

Payment

This page displays your registration selections. Please click Finish to complete your registration. If a payment is required, enter the information below. Fields and options marked with an asterisk are required to complete your registration.

SUBMIT PAYMENT

ORDERS

Amy Norris

Agenda Items

Name	Price	Total
Registration	\$475.00	\$475.00

Sessions

Name	Price	Total
Anni Albers: Wall Hangings from the Bauhaus Period		
Designing for Warp and Weft Ikat		
Near History Weaving from 1876		
Re-Sparking Creativity		
Turned Tied Weaves with More Colors and More Ties		

Order Subtotal: \$475.00

Total: \$475.00






WAITLIST

Amy Norris

- Exploring Four Color Doubleweave as a Tied Weave Structure

Payment Method

☒ Credit Card - Enter your information in the section below.



PAYMENT INFORMATION

Credit Card Payment: \$475.00

*Name on Card:

*Type:

*Credit Card Number:

*Expiration Date: Month Year

*Country:

*Address:

*City:

*State/Province:

ZIP/Postal Code:

☐ Offline

Payment screen.

FINAL SCREEN:

[My Registration](#) > [Confirmation](#)

[f](#) [t](#) [in](#)

COMPLEX WEAVERS SEMINARS 2020

[MODIFY](#) [MORE OPTIONS ▼](#)

GENERAL OPTIONS

Name: Amy Norris
Title:
Company:
Address:
USA
Confirmation Number: **VJN4VN9H663** (needed to modify your registration)
Event Title: Complex Weavers Seminars 2020
Location: Hilton Knoxville Hotel
501 W Church Ave
Knoxville, Tennessee 37902
USA
Phone: 856-523-2300
Date: 07/19/2020 [Add to my calendar](#)

CURRENT REGISTRATION DETAILS

AMY NORRIS [-]

Agenda Items:

Registration Item	Cost
Registration	\$475.00

Sessions

Date and Time	Session	Cost
07/20/2020	Exploring Four Color Doubleweave as a Tied Weave Structure	Waitlist
07/20/2020	Anni Albers: Wall Hangings from the Bauhaus Period	
07/20/2020	Designing for Warp and Weft Ikat	
07/21/2020	Near History Weaving from 1876	
07/21/2020	Re-Sparking Creativity	
07/22/2020	Turned Tied Weaves with More Colors and More Ties	

PENDING ORDER SUMMARY

Order

Date	Payment Method	Amount Ordered	Pending Payment	Pending Balance
01/04/2020 ET	Offline	\$475.00	\$0.00	\$475.00

You can print a copy of this final screen under More Options (red box above).


As soon as you complete registration you will receive an email like the one below.



Please note that your registration is pending at this point until I review and confirm it.


Your place in all sessions is held. There is no risk that you will lose your spot.

If I see any issues with your registration while reviewing it, I will contact you by email.

Registration Pending Approval - Complex Weavers Seminars 2020

 Inbox x



Amy Norris via [cvent-planner.com](#)

12:43 PM (33 minutes ago) ☆ ↶ ⋮

to me ▾

Dear Amy:

Thank you for submitting your registration for the Complex Weavers Seminars 2020. Your registration has not yet been confirmed. Additional details are below.

Confirmation Number: VJN4VN9H663
Attending: Amy Norris
Number in Party: 1
Time: 2:00 pm
Date: Sunday, July 19, 2020
Location: Hilton Knoxville Hotel
Address: 501 W Church Ave, Knoxville, Tennessee, 37902, USA

[Click here](#) to view your current registration details. You will be asked to enter your confirmation number.

Sincerely,
Amy Norris
Complex Weavers
web@amyfibre.com


If you no longer want to receive emails from Amy Norris, please [Opt-Out](#).



powered by
cvent


And after I've reviewed, you will receive another email like the one below.

Please give me 24 hours to review/confirm your registration. If, after 24 hours, you have not received the 2nd email, please email me at cwregistrar@amyfibre.com.

Registration Confirmed - Complex Weavers Seminars 2020

 Inbox x

**Amy Norris** via cvent-planner.com
to me ▾

1:22 PM (1 minute ago) ☆ ↶ ⋮

Dear Amy:

Your registration has been confirmed. Please save this email for future reference.

Event: Complex Weavers Seminars 2020
Attending: Amy Norris
Number in Party: 1
Time: 2:00 pm
Date: Sunday, July 19, 2020
Confirmation Number: VJN4VN9H663
Current Registration:

Registration Information:		
Registration Items		
Amy Norris Registration		
Which of the following Study Group meetings do you plan to attend?		
Designing Fabrics, The Sixteens		
Sessions		
Amy Norris Exploring Four Color Doubleweave as a Tied Weave Structure[Waitlist]		20-Jul-2020
Amy Norris Parallel Paradox - The Corris Effect		20-Jul-2020
Amy Norris Value of Value[Waitlist]		20-Jul-2020
Amy Norris Designing for Warp and Weft Ikat		20-Jul-2020
Amy Norris Near History Weaving from 1876		21-Jul-2020
Amy Norris Re-Sparking Creativity		21-Jul-2020
Amy Norris Turned Tied Weaves with More Colors and More Ties		22-Jul-2020
Additional Information		
Amy Norris	Pursuant to the Americans with Disabilities Act, do you require specific aids or services?	
	No	
